

Tobira
Japanese 4030: Advanced Japanese IV
University of North Texas --- Spring 2021

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Welcome to JAPN 4030!

This is an asynchronous remote class.

The Prerequisite is JAPN 4020 or an equivalent with a grade of C or better

As members of the UNT community, we have all made a commitment to be part of an institution that respects and values the identities of the students and employees with whom we interact. UNT does not tolerate identity-based discrimination, harassment, and retaliation. UNT's full Non-Discrimination Policy can be found in the UNT Policies section of the syllabus.

If you send personal concerns or questions, please write to me via Canvas email.

Course Description & Objectives:

This course is designed to help you gather information about, express your opinion on, and present on a variety of topics in Japanese society and culture. By exploring five themes related to Japanese society (history, traditional crafts, interactions with nature, politics, and connections with the world), we will learn new vocabulary, kanji and grammar and expand our socio-cultural knowledge. We will read about, discuss, present on, and write about each theme. You will complete a research project and give a presentation on a topic of your choice.

Learning Outcomes:

- Learn about five aspects of contemporary Japanese society
- Develop a broader range of vocabulary and kanji reading skills
- Increase overall communicative ability and confidence in Japanese
- Control your *level of politeness and appropriateness* in writing and speech

Required Materials:

Tobira: Gateway to Advanced Japanese Learning Through Content and Multimedia, by Mayumi Oka, et al, Kuroshio Publishers, 2009 (Required)

Tobira: Power Up Your Kanji, by Mayumi Oka, Kuroshio, 2010 (Required)

Recommended Material:

Tobira: Grammar Power: Exercises for Mastery, Kuroshio, 2012

A Dictionary of Basic Japanese Grammar, by Seiichi Makino and Michio Tsutui. Tokyo: The Japan Times, 1989. ISBN 4-7890-0454-6.

The New Nelson Japanese-English Character Dictionary: Based on the Classic Edition by Andrew N. Nelson, by John H. Haig. Rutland. Vt./ Tokyo: Charles E. Tuttle, 1997. ISBN 0-8048-2036-8.
J<>E Dictionary (recommended: Kodansha's Furigana Japanese Dictionary ISBN4-7700-2480-0)

Kodansha's Essential Kanji Dictionary (ISBN4-7700-2891-1)
Kodansha's Kanji Learner's Dictionary (ISBN4-7700-2855-5)
Kodansha's Compact Kanji Guide (ISBN4-7700-1553-4)

Free Online Dictionaries:

- <http://tangorin.com/>
- <http://eow.alc.co.jp/>
- <http://ejje.weblio.jp/>

Grading Scales:

Homework	25%
Quizzes (5 times)	25%
Chapter tests (5 times)	30%
Small projects	5%
Project + Presentation	15%

April 16 is the last day to drop the course. If you submit your drop paperwork by this date, you will receive a W or WF on your transcript, which will not be calculated into your GPA.

90 – 100% =	80 – 89% =	70 – 79% =	60 – 69% =	59% or below =
A	B	C	D	F

Homework (25%): Homework consists of (a) comprehension sheets, (b) listening practice and writing assignments and (c) Kanji assignments. Assignments and the due dates are listed in the schedule on Canvas. You must turn in the homework on Canvas according to due dates to receive full credit.

Quizzes (25%) and Tests (30%): Five quizzes and five tests are given on line at the end of each chapter. Each quiz includes questions about the new vocabulary and kanji of chapter. A test includes comprehension questions and short writings in Japanese. The detailed information on quizzes and tests will be given in class. You will also be asked to research on the topic of your interest in relation to each chapter and make a presentation with PowerPoint via discussion board on Canvas.

Small projects (5%): You will be asked to participate in Japanese events, read news articles or do some other small projects. Submit your reports written in Japanese to Canvas.

Presentation and Final Essay (5%+10%): You will be asked to write a 2000-character essay on a topic related to one of the concepts we covered and present it in class. The essay will need to answer a research question and incorporate sources, some of which should be in Japanese. You will present your findings to the class during the time scheduled for finals.

You are expected to submit the assignments online. You will have one week to complete each assignment. **No late submission is accepted.** If you miss homework, quizzes, or exams because of an excused absence, you may make up the work, according to a schedule agreed to by you and the professor.

Technical Assistance

Part of working in the online environment involves dealing with the inconveniences and frustration that can arise when technology breaks down or does not perform as expected. Here at UNT we have a Student Help Desk that you can contact for help with Canvas or other technology issues.

UIT Help Desk: [UIT Student Help Desk site \(http://www.unt.edu/helpdesk/index.htm\)](http://www.unt.edu/helpdesk/index.htm)

Email: helpdesk@unt.edu

Phone: 940-565-2324

In Person: Sage Hall, Room 130

Walk-In Availability: 8am-9pm

Telephone Availability:

- Sunday: noon-midnight
- Monday-Thursday: 8am-midnight
- Friday: 8am-8pm
- Saturday: 9am-5pm

Laptop Checkout: 8am-7pm

For additional support, visit Canvas Technical Help (<https://community.canvaslms.com/docs/DOC-10554-4212710328>)

Rules of Engagement

Rules of engagement refer to the way students are expected to interact with each other and with their instructors. Here are some general guidelines:

- While the freedom to express yourself is a fundamental human right, any communication that utilizes cruel and derogatory language on the basis of race, color, national origin, religion, sex, sexual orientation, gender identity, gender expression, age, disability, genetic information, veteran status, or any other characteristic protected under applicable federal or state law will not be tolerated.
- Treat your instructor and classmates with respect in any communication online or face-to-face, even when their opinion differs from your own.
- Ask for and use the correct name and pronouns for your instructor and classmates.
- Speak from personal experiences. Use “I” statements to share thoughts and feelings. Try not to speak on behalf of groups or other individual’s experiences.
- Use your critical thinking skills to challenge other people’s ideas, instead of attacking individuals.
- Avoid using all caps while communicating digitally. This may be interpreted as “YELLING!”
- Be cautious when using humor or sarcasm in emails or discussion posts as tone can be difficult to interpret digitally.
- Avoid using “text-talk” unless explicitly permitted by your instructor.
- Proofread and fact-check your sources.
- Keep in mind that online posts can be permanent, so think first before you type.

See these Engagement Guidelines (<https://clear.unt.edu/online-communication-tips>) for more information.
Course Evaluation

Student Perceptions of Teaching (SPOT) is the student evaluation system for UNT and allows students the ability to confidentially provide constructive feedback to their instructor and department to improve the quality of student experiences in the course.

COVID-19 Impact on Attendance

While attendance is expected as outlined above, it is important for all of us to be mindful of the health and safety of everyone in our community, especially given concerns about COVID-19. Please contact me if you are unable to attend class because you are ill, or unable to attend class due to a related issue regarding COVID-19. It is important that you communicate with me prior to being absent so I may make a decision about accommodating your request to be excused from class.

If you are experiencing any symptoms of COVID-19 (<https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html>) please seek medical attention from the Student Health and

Wellness Center (940-565-2333 or askSHWC@unt.edu) or your health care provider PRIOR to coming to campus. UNT also requires you to contact the UNT COVID Hotline at 844-366-5892 or COVID@unt.edu for guidance on actions to take due to symptoms, pending or positive test results, or potential exposure. While attendance is an important part of succeeding in this class, your own health, and those of others in the community, is more important.

Class Materials for Remote Instruction

Remote instruction may be necessary if community health conditions change or you need to self-isolate or quarantine due to COVID-19. Information on how to be successful in a remote learning environment can be found at <https://online.unt.edu/learn>.

UNT Policies

Academic Integrity Policy

Academic Integrity Standards and Consequences. According to UNT Policy 06.003, Student Academic Integrity, academic dishonesty occurs when students engage in behaviors including, but not limited to cheating, fabrication, facilitating academic dishonesty, forgery, plagiarism, and sabotage. A finding of academic dishonesty may result in a range of academic penalties or sanctions ranging from admonition to expulsion from the University.

ADA Policy

UNT makes reasonable academic accommodation for students with disabilities. Students seeking accommodation must first register with the Office of Disability Accommodation (ODA) to verify their eligibility. If a disability is verified, the ODA will provide a student with an accommodation letter to be delivered to faculty to begin a private discussion regarding one's specific course needs. Students may request accommodations at any time, however, ODA notices of accommodation should be provided as early as possible in the semester to avoid any delay in implementation. Note that students must obtain a new letter of accommodation for every semester and must meet with each faculty member prior to implementation in each class. For additional information see the [ODA website \(https://disability.unt.edu/\)](https://disability.unt.edu/).

Prohibition of Discrimination, Harassment, and Retaliation (Policy 16.004)

The University of North Texas (UNT) prohibits discrimination and harassment because of race, color, national origin, religion, sex, sexual orientation, gender identity, gender expression, age, disability, genetic information, veteran status, or any other characteristic protected under applicable federal or state law in its application and admission processes; educational programs and activities; employment policies, procedures, and processes; and university facilities. The University takes active measures to prevent such conduct and investigates and takes remedial action when appropriate.

Emergency Notification & Procedures

UNT uses a system called Eagle Alert to quickly notify students with critical information in the event of an emergency (i.e., severe weather, campus closing, and health and public safety emergencies like chemical spills, fires, or violence). In the event of a university closure, please refer to Canvas for contingency plans for covering course materials.

Retention of Student Records

Student records pertaining to this course are maintained in a secure location by the instructor of record. All records such as exams, answer sheets (with keys), and written papers submitted during the duration of the course are kept for at least one calendar year after course completion. Course work completed via the Canvas online system, including grading information and comments, is also stored in a safe electronic environment for one year. Students have the right to view their individual record; however, information about student's records will not be divulged to other individuals without proper written consent. Students are encouraged to review the Public Information Policy and the Family Educational Rights and Privacy Act (FERPA) laws and the University's policy. See UNT Policy 10.10, Records Management and Retention for additional information.

Acceptable Student Behavior

Student behavior that interferes with an instructor's ability to conduct a class or other students' opportunity to learn is unacceptable and disruptive and will not be tolerated in any instructional forum at UNT. Students engaging in unacceptable behavior will be directed to leave the classroom and the instructor may refer the student to the Dean of Students to consider whether the student's conduct violated the Code of Student Conduct. The University's expectations for student conduct apply to all instructional forums, including University and electronic classroom, labs, discussion groups, field trips, etc. Visit UNT's Code of Student Conduct (<https://deanofstudents.unt.edu/conduct>) to learn more.

Access to Information - Eagle Connect

Students' access point for business and academic services at UNT is located at: my.unt.edu. All official communication from the University will be delivered to a student's Eagle Connect account. For more information, please visit the website that explains Eagle Connect and how to forward e-mail Eagle Connect (<https://it.unt.edu/eagleconnect>).

Student Evaluation Administration Dates

Student feedback is important and an essential part of participation in this course. The student evaluation of instruction is a requirement for all organized classes at UNT. The survey will be made available during weeks 13, 14 and 15 [insert administration dates] of the long semesters to provide students with an opportunity to evaluate how this course is taught. Students will receive an email from "UNT SPOT Course Evaluations via IASystem Notification" (no-reply@iasystem.org) with the survey link. Students should look for the email in their UNT email inbox. Simply click on the link and complete the survey. Once students complete the survey they will receive a confirmation email that the survey has been submitted. For additional information, please visit the SPOT website (<http://spot.unt.edu/>) or email spot@unt.edu.

Sexual Assault Prevention

UNT is committed to providing a safe learning environment free of all forms of sexual misconduct, including sexual harassment sexual assault, domestic violence, dating violence, and stalking. Federal laws (Title IX and the Violence Against Women Act) and UNT policies prohibit discrimination on the basis of sex, and therefore prohibit sexual misconduct. If you or someone you know is experiencing sexual harassment, relationship violence, stalking, and/or sexual assault, there are campus resources available to provide support and assistance. UNT's Survivor Advocates can assist a student who has been impacted by violence by filing protective orders, completing crime victim's compensation applications, contacting professors for absences related to an assault, working with housing to facilitate a room change where appropriate, and connecting students to other resources available both on and off campus. The Survivor

Advocates can be reached at SurvivorAdvocate@unt.edu or by calling the Dean of Students Office at 940-565- 2648. Additionally, alleged sexual misconduct can be non-confidentially reported to the Title IX Coordinator at oeo@unt.edu or at (940) 565 2759.

Important Notice for F-1 Students taking Distance Education Courses

Federal Regulation

To read detailed Immigration and Customs Enforcement regulations for F-1 students taking online courses, please go to the [Electronic Code of Federal Regulations website](http://www.ecfr.gov/) (<http://www.ecfr.gov/>). The specific portion concerning distance education courses is located at Title 8 CFR 214.2 Paragraph (f)(6)(i)(G).

The paragraph reads:

(G) For F-1 students enrolled in classes for credit or classroom hours, no more than the equivalent of one class or three credits per session, term, semester, trimester, or quarter may be counted toward the full course of study requirement if the class is taken on-line or through distance education and does not require the student's physical attendance for classes, examination or other purposes integral to completion of the class. An on-line or distance education course is a course that is offered principally through the use of television, audio, or computer transmission including open broadcast, closed circuit, cable, microwave, or satellite, audio conferencing, or computer conferencing. If the F-1 student's course of study is in a language study program, no on-line or distance education classes may be considered to count toward a student's full course of study requirement.

University of North Texas Compliance

To comply with immigration regulations, an F-1 visa holder within the United States may need to engage in an on-campus experiential component for this course. This component (which must be approved in advance by the instructor) can include activities such as taking an on-campus exam, participating in an on-campus lecture or lab activity, or other on-campus experience integral to the completion of this course.

If such an on-campus activity is required, it is the student's responsibility to do the following:

(1) Submit a written request to the instructor for an on-campus experiential component within one week of the start of the course.

(2) Ensure that the activity on campus takes place and the instructor documents it in writing with a notice sent to the International Student and Scholar Services Office. ISSS has a form available that you may use for this purpose.

Because the decision may have serious immigration consequences, if an F-1 student is unsure about his or her need to participate in an on-campus experiential component for this course, s/he should contact the UNT International Student and Scholar Services Office (telephone 940-565-2195 or email internationaladvising@unt.edu) to get clarification before the one-week deadline.

Student Verification

UNT takes measures to protect the integrity of educational credentials awarded to students enrolled in distance education courses by verifying student identity, protecting student privacy, and notifying students of any special meeting times/locations or additional charges associated with student identity verification in distance education courses.

See UNT Policy 07-002 Student Identity Verification, Privacy, and Notification and Distance Education Courses (<https://policy.unt.edu/policy/07-002>).

Use of Student Work

A student owns the copyright for all work (e.g. software, photographs, reports, presentations, and email postings) he or she creates within a class and the University is not entitled to use any student work without the student's permission unless all of the following criteria are met:

- The work is used only once.
- The work is not used in its entirety.
- Use of the work does not affect any potential profits from the work.
- The student is not identified.
- The work is identified as student work.

If the use of the work does not meet all of the above criteria, then the University office or department using the work must obtain the student's written permission.

Honor Society:

UNT has a chapter of the Japanese National Honor Society (JNHS). The mission of the society is to recognize our outstanding students and encourage their scholastic achievement and excellence in the study of Japanese language. In addition, we aim to promote ways for students to use Japanese on campus and in the community. Certificates of Excellence and red-and-white cords to wear at graduation will be given to students who are granted membership in the society.

Criteria for JNHS membership:

- Completion of 5 semester courses of Japanese language study at the college level ^[11]_[SEP]
- GPA of 3.5 in Japanese language courses
- Overall GPA of 3.0

Study Abroad:

The Study Abroad Office helps students find placements in Japan for one semester or an academic year. For more information, please visit their office in Sage Hall 236 or check out their website: <https://studyabroad.admin.unt.edu>.

There are also several opportunities for summer study in Japan at various levels. The following website maintains a good list: <http://www.aatj.org/atj/studyabroad/ABRD-sum.html>.

Weekly Schedule

Week I	Introduction, Chapter 11: reading 1, 2
Week II	Chapter 11 video1, kanji1, review
Week III	Chapter 11: quiz1, test1
Week IV	Chapter 12: reading 1, 2
Week V	Chapter 12: video2, Kanji,2 review
Week VI	Chapter 12: quiz2, test2
Week VII	Chapter 13: reading1, 2
Week VIII	Chapter 13: video3, Kanji 3, review
Week IX	Chapter 13 quiz3, test3
Week X	Chapter 14: reading1, 2
Week XI	Chapter 14: video4, kanji4
Week XII	Chapter 14: quiz4, test4
Week XIII	Chapter 15: reading1, 2
Week XIV	Chapter 15: video5, kanji5
Week XV	Chapter 15: quiz5, test5
Final Exam Week	

Please note a more detailed weekly schedule, which includes all your home assignments and in-class activities are displayed on Canvas.